



CASE No.: 19 NR 157

DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

APPROVED PLAN OF CORRECTIVE ACTION

**Licensee:** Shayboo Food, Inc.  
**Premises:** 3952 West Monroe Street, Chicago, Illinois 60624  
**Licenses:** Retail Food

Pursuant to the City of Chicago Municipal Code Sections 4-4-313 (d)(1), the City of Chicago Department of Business Affairs and Consumer Protection (BACP) and the above-named Licensee have agreed to the following license conditions concerning the operation of the business as a result of the community nuisance meetings beginning October 11, 2019, under N-19-0181 and license discipline case 19 NR 157.

1. **This plan of operation is effective beginning July , 2020.**
2. **Maintenance:** Licensee shall clean all litter from the interior and exterior of Premises on an hourly basis. Licensee shall maintain a cleaning log identifying the name of the employee performing the cleaning, the date, and time the cleaning was performed. The log shall be kept in management's office in the licensed Premises for a minimum of one (1) year and made available upon request to BACP or any law enforcement agency.
3. **Windows:** All windows in the customer accessible area shall be free of advertisements, blinds, shades, tinting, anything that prevents a clear view into the Premises from the outside. The windows shall be maintained so everyone has a clear, unobstructed view into the entire customer accessible part of the Premises from the outside.
4. **Signage:** Licensee shall post signage inside and outside the Premises informing patrons of Licensee's no loitering policy.
5. **Incident Monitoring and Reporting:** In the event of any fighting, disturbances of the peace, unruly behavior, or any criminal activity occurring within or within sight of the Premises, the Manager on duty shall immediately call 9-1-1 via a land line located at the Premises. Licensee shall maintain an incident log identifying the Manager on duty, offender names (if known), date, time, and brief description of any of the types of incidents described in this paragraph. The log shall be kept in management's office in the licensed Premises for a minimum of one (1) year and made available upon request to BACP or any law enforcement agency.



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6. **Video Surveillance System:** Licensee will install and maintain a video surveillance system with high resolution cameras.
- a. The system will cover all areas of the interior and exterior of the premises and will be centrally monitored and recorded utilizing a minimum 250 GB Digital Video Recorder.
  - b. The installation and maintenance of surveillance cameras installed at each building entrance and exit shall be employed and lighted in such a manner to easily identify persons entering and exiting the building from a minimum distance of fifteen (15) feet.
  - c. The system will be set to record 24 hours each day.
  - d. All files of footage shall be kept in management's office in the licensed premises for a minimum of thirty (30) days and made immediately available upon request to BACP or any law enforcement agency.
  - e. Licensee will keep a log of all instances of requests for, access to, dissemination and use of, recorder material made by video surveillance cameras. Copies of the access log shall be provided to BACP or any law enforcement agency upon request.
7. **CAPS and Community Meetings:** The Licensee or a representative shall attend all 011<sup>th</sup> District C.A.P.S. (Community Alternative Policing Strategy) and hospitality meetings. If requested, the Licensee or a representative shall attend meetings conducted by the Alderman, Police Commander, the 011<sup>th</sup> District Business Meeting, and any similar CPD-sponsored meetings to improve awareness with community concerns of the neighborhood. The Licensee shall meet with local community groups, upon reasonable notice, to identify and address any issues with the operation of the business, including noise, loitering, crime, or any other quality of life issues.

The conditions of this Approved Plan of Corrective Action are legally binding and may be enforced by City of Chicago enforcement authorities under Section 4-4-313(d) of the City of Chicago Municipal Code. All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violations of the above stated conditions may also result in the issuance of cease and desist orders prohibiting the activity which violates the conditions of the license.



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The conditions of the Retail Food license issued pursuant to this plan of operation shall apply to the business address and Licensee and to all officers, managers, members, partners and direct or indirect owners of the entity of which is licensed. The sale of the licensee to other persons purchasing the stock of the licensed entity shall be subject to the same conditions set forth in this Approved Plan of Corrective Action. Any and all potential new owners of the licensed entity shall be subject to the same conditions set forth in this statement.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Approved Plan of Corrective Action next to the Retail Food license certificate in a conspicuous place at the business address.

  
Ourasse Jaafar, President  
Shayboo Food, Inc.

  
Tamara Starks  
Deputy Commissioner  
Department of Business Affairs and Consumer Protection

08/05/2020  
Date

8-12-2020  
Date